



The Institution of Engineers, Malaysia

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To all members of the Women Engineers Section Notice of 3rd Annual General Meeting

Note: All IEM women Graduate and Corporate Members are automatically a member of Women Engineers Section

In accordance with the IEM Women Engineers Section's Bylaws and Regulation (No. 37) Notice is hereby given that the 3rd Annual General Meeting and Annual Gathering will be held as follows:

Date : 24 September 2016 (Saturday)
Time : 11.00am – 1.00pm
Venue : Auditorium Tan Sri Prof. Chin Fung Kee
3rd Floor, Wisma IEM, Petaling Jaya

**BEM Approved CPD/PDP
hours : 2
Ref. No.:
IEM16/HQ/243/AGM**

A G E N D A

1. Opening Address by the Chairman of the Session 2015/2016.
2. Confirmation of the Minutes of the 2nd AGM held on 12 September 2015.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2015/2016.
5. To receive and adopt the Financial Statement for the year ended 31 December 2015.
6. Announcement of the New Office Bearers for Session 2016/2017.
7. Address by the Chairman for Session 2016/2017
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Assoc. Prof. Dr. Leong Wai Yie
Chairman
Women Engineers Section

CPD HOURS CONFIRMATION

Name of Member:

Membership No:

Signature:

